

Appendix 2 – Equality Impact Assessment Screening pro-forma

Stage one – Screening Tool

Name of the Activity/Project: Community Diabetes Review & Engagement Events - 13010.....

Name of Lead: Sally Clipson

Date Screening Commenced: August 2013.....

1. Introduction

This screening document is the first stage in a two-stage process to take a systematic approach to assessing the impact of an activity on equality. An activity/project may mean a:

- policy or policy review,
- a business case
- a business plan
- a project initiation
- a decision to implement a service
- a decision to decommission a service.

The Screening should take approximately one hour maximum to complete.

2. Baseline Information

Please give a brief description and overview of the activity/project, including the following details as per the box below:

i) Overview and description

To review the services currently being delivered within primary care and the community. Reduce the need for patients to access acute care.

Work collaboratively with Diabetes UK on the Improving Local Services Together Project to engage with Diabetes patients and their families and carers through engagement events.

ii) Aims and objectives

Establish what the current service offers and identify gaps and areas for service improvement/redesign

Work with Diabetes UK to engage with service users as part of the process

Reduce the number of patients admitted to secondary care with diabetes related problems.

ii) Anticipated outcomes/benefits

Understand the current Diabetes Service locally

Reduce the need for patients to access acute care

Review and make changes to our community diabetic services, to better educate and support the varied physical, dietary and mental health needs of patients living with diabetes; as well as prevention measures.

iii) Timescale for implementation
August 2013 - ongoing

iv) Projected costs, expenditure and funding available

To be confirmed

3. Groups Affected

Please identify the anticipated impact this activity/project will have on the following population groups.

- Tick the appropriate box and give explanation if so required
- Please note that there may be both benefits and adverse impact within the same group
- Any groups highlighted as likely to benefit or to be adversely affected, should be included in the engagement process of the second stage of the impact assessment.

Group	Likely to benefit	No Impact	Adverse impact
Children and younger people	√		
Older people	√		
People from BME groups (including New Arrivals and Gypsies and Travellers)	√		
People on low incomes	√		
Homeless People	√		
Specific employees		√	
Disabled People	√		
Carers	√		
Men/women	√		
Transgendered people	√		
Lesbian, gay or bisexual people	√		
Religious groups	√		
Other (please say which)			

Brief explanation of any adverse impact

4. Human Rights Impacts

To understand if there are any potential impacts or implications for Human Rights – the Human Rights Act guarantees certain rights to people; the rights detailed below are of particular relevance to the NHS.

- Please answer the following questions relating to your activity/project:

Question	Yes	No
Will it affect a person’s right to life?		√
Will someone be deprived of their liberty or have their security threatened?		√
Could this result in a person being treated in a degrading or inhumane manner?		√
Is there a possibility that a person will be prevented from exercising their beliefs?		√
Will anyone’s private and family life be interfered with?		√

If the answer is “yes” to any of these questions, please consider how this activity/project can be amended to avoid impacting upon Human Rights and describe in the box below:

5. Summary & Report

Having completed all sections from 2 – 4, please consider the actions to be taken in light of the proposed activity/project to reduce any equality impacts.

Summary Evidence Report

We have considered all of the protected characteristics in the development of this service and have ensured that the project will not have an adverse impact upon them.

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6. Further Actions

If the impact assessment has highlighted any benefit or detriment to one of the groups named in section 3 or any human rights implications, please contact your Equality and Human Rights Lead to set in place a Stage 2 assessment.

7. Sign-off

From the information provided in this Screening document and consultation with the Equality and Human Rights Lead where appropriate, please state whether a stage 2 assessment is necessary:

Yes <i>Please make recommendations for Impact Assessment:</i>	No <i>Please indicate reasons</i>

Confirmation of Sign Off (Name)	Date Screening tool Returned to E and HR Lead
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Date published	Publishing methodology (e.g. website, annual report)
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