

## GOVERNING BODY MEETING

<b>Date of Meeting:</b>	29 June 2017 – public session	Agenda item:	14.
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<b>Title of Report:</b>	QIPP Programme Report - June 2017
<b>Report Author and Title:</b>	Nick Blake, Head of Transformation, South Lincolnshire CCG
<b>Appendices:</b>	Appendix 1: QIPP Report - June 2017

<b>1.</b>	<b>Purpose of the Report (including link to objectives)</b>
<p>The report aims to update the Governing Body on progress in delivering the South West Lincolnshire and South Lincolnshire Clinical Commissioning Groups (CCG) joint Quality, Innovation, Productivity and Prevention (QIPP) Programme for 2017/18 and to highlight risks and issues where relevant.</p> <p>As this is the first formal Governing Body report of 2017/18 the report also describes the new governance and programme management approach for the joint programme.</p>	

<b>2.</b>	<b>Recommendations</b>
<p>The Governing Body is recommended to review this report.</p>	

<b>3.</b>	<b>Executive Summary</b>								
<p>QIPP is the approach to reform NHS operations and redesign services to provide better quality care in the most productive and cost effective way possible, making the best use of the potential of innovation and targeted investment in prevention.</p> <p>QIPP delivery at a CCG level is aligned and integral to the implementation of the local Sustainability and Transformation Plan (STP).</p> <p>South West Lincolnshire and South Lincolnshire CCGs are implementing a joint QIPP Programme for 2017/18:</p>									
<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr style="background-color: #333; color: white;"> <th style="text-align: left;">CCG</th> <th style="text-align: right;">QIPP target 2017/18 (£)</th> </tr> </thead> <tbody> <tr> <td>South Lincolnshire</td> <td style="text-align: right;">11,636,200</td> </tr> <tr> <td>South West Lincolnshire</td> <td style="text-align: right;">7,846,000</td> </tr> <tr style="background-color: #ccc;"> <td><b>TOTAL</b></td> <td style="text-align: right;"><b>19,482,200</b></td> </tr> </tbody> </table>		CCG	QIPP target 2017/18 (£)	South Lincolnshire	11,636,200	South West Lincolnshire	7,846,000	<b>TOTAL</b>	<b>19,482,200</b>
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<b>TOTAL</b>	<b>19,482,200</b>								
<p>Clair Raybould is the QIPP Lead Director for both CCGs and is responsible for overall programme delivery</p>									
<p><b>Programme Overview</b></p> <p>The joint QIPP Programme consist of 58 schemes grouped into 10 work streams, a named Senior Responsible Officer (SRO) is accountable for the delivery of the projects within each of these work streams:</p>									

<b>Work Stream</b>	<b>SRO</b>
Primary Care	Pam Palmer
Medicines Management	Clair Raybould
Community and Planned Care	Clair Raybould
Unplanned Care	Andy Rix
Finance and Resources	Jo Wright
BCF, LD and Children	Liz Ball
Mental Health	Clair Raybould
CHC	Liz Ball
Demand Management	Andy Rix
Counting and Coding	Andy Rix

Each of the 58 schemes has a named Project Lead, Clinical Lead and Finance Lead: SROs and Leads are supported by a Programme Management Office team (PMO) made up of officers from both CCGs and by Business Intelligence colleagues from the Optum Commissioning Support Unit (CSU).

The Programme Management Approach developed in South Lincolnshire CCG in 2016/17 is being used for the 2017/18 joint programme. Project governance is undertaken through a three stage gateway approach with the joint CCG QPP Programme Board providing Gateway Three sign off. Please see Appendix 1 for more information on this approach.

As noted in section 3 above, the joint QIPP target is £19.4 million – an additional QIPP savings are included within the joint plan to mitigate against potential under-delivery of individual projects. The total forecast QIPP programme delivery is currently £19.8 million with an additional £7.2 million of mitigation schemes planned. New QIPP opportunities will be kept under review and included within the programme subject to local prioritisation criteria and available capacity to deliver projects.

Project risk is managed and mitigated by Project Leads in two connected areas: project delivery risk and financial risk. Both areas are rated by Project Leads, the financial risk rating is used to risk adjust the Forecast Out-turn of Projects – this provides a way of ensuring project and programme Forecast Out-turn is as accurate as possible and takes into account risks and issues relating to project delivery.

#### **Programme Delivery**

Delays with SUS data means that a current delivery is based on planned delivery and not on actual data. This situation will be resolved in time for the July QIPP Programme Report.

The risk adjusted forecast out-turn for projects in implementation and delivery at 26 June 2017 is £7.55 million. This is expected to increase as more projects come on-line and as risk forecasts are adjusted. Please see the QIPP Dashboard in the appended QIPP Programme Report (Appendix 1) for more detail.

#### **4. Management of Conflicts of Interest**

None.

#### **5. Finance, QIPP and Resource Implications**

Financial implications are indicated in Appendix 1, delivery of QIPP projects is managed within the CCGs' existing staffing resource and in conjunction with the local STP Programme Team where relevant.

#### **6. Legal/NHS Constitution Considerations**

Statutory considerations, including compliance with the Equality Act, the Data Protection Act, are managed within the CCGs' overall programme management approach

**7. Analysis of Risk including Assessments**

Please see Appendix 1 for more detail on Programme Risks and Issues.

Please state if the risk is on the CCG Risk Register.

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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**8. Outline engagement – clinical, stakeholder and public/patient**

Patient, public and stakeholder engagement is undertaken as part of individual project design and implementation.

**9. Outcome of Impact Assessments**

Equality and diversity impacts are assessed through individual project design and implementation and in line with CCG equality and diversity policy.

**10. Assurance Departments/Organisations who will be affected have been consulted**

Insert details of the departments you have worked with or consulted during the process:

Finance	<input checked="" type="checkbox"/>
Commissioning	<input checked="" type="checkbox"/>
Contracting	<input checked="" type="checkbox"/>
Medicines Optimisation	<input checked="" type="checkbox"/>
Clinical Leads	<input checked="" type="checkbox"/>
Quality	<input checked="" type="checkbox"/>
Safeguarding	<input type="checkbox"/>
Other	<input type="checkbox"/>

**11. Report previously presented at:**

Not applicable.

**12. For further information or for any enquiries relating to this report, please contact**

Nick Blake, Head of Transformation (SLCCG), email: [nick.blake@southlincolnshireccg.nhs.uk](mailto:nick.blake@southlincolnshireccg.nhs.uk).